





# THE CITY

*escape*

Congratulations on your engagement, thank you for considering Ginger Catering, National Arboretum Canberra for your Wedding celebration.

Weddings are among the most joyous and memorable occasions in family life. The National Arboretum has a selection of romantic settings and many great locations for photography, with dynamic backdrops for these precious records of your special day.

With an abundance of natural light and sweeping views across iconic Canberra places, the venues at the National Arboretum Canberra are world class.

Let the experienced team at Ginger Catering help you plan a day to remember in one of the most iconic venues in Canberra.



# be INSPIRED

## THE MARGARET WHITLAM PAVILION

The Margaret Whitlam Pavilion is a spectacular, architecturally designed venue. You will be wowed by the vistas through floor-to-ceiling glass as you step out onto a private balcony.

Perfect for small intimate gatherings, the Pavilion conveys intimacy while offering the comfort and efficiency of modern features. The stylish design with arching walls, subtle lighting, a steeple roof and grand polished wooden front doors sets the scene for the beauty of your ceremony.

This venue has a seating capacity of 80 or standing space for 100 guests. Its diversity means that we are able to offer a variety of our flexible scenarios that can be tailored to suit your preferences.

## THE VILLAGE CENTRE

At the heart of the Arboretum is the Village Centre, featuring a soaring high ceiling inspired by the fronds of the nearby Chilean wine palm forest.

The ceiling is stunning, capturing the imagination of visitors and regulars alike. The Village Centre is filled with natural light, with expanses of glass doors giving uninterrupted panoramic views of Lake Burley Griffin and Canberra. The Village Centre's features were designed to work in harmony with the surrounding forests. The diversity of the space provides for a variety of flexible scenarios that can be tailored to your needs.





# AS UNIQUE

as you

## YOUR CEREMONY

### MARGARET WHITLAM PAVILION

#### CLASSIC PACKAGE

\$1100

##### INCLUSIONS

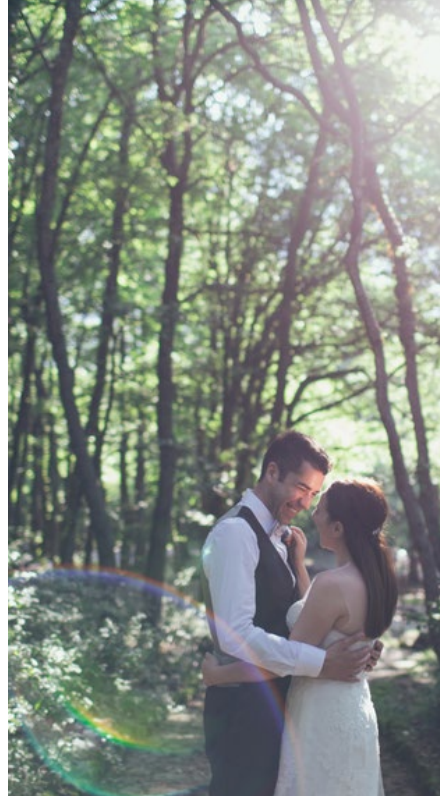
- Up to 2 hours Venue hire
- Seating for up to 80 guests
- White lectern
- Registry table for signing of the marriage certificate
- Audio package

#### PREMIUM PACKAGE

\$1600

##### INCLUSIONS

- Up to 2 hours Venue hire
- Seating for up to 80 guests
- Registry table for signing of the marriage certificate
- 2 large white urns with topiary
- White band with diamante buckle for 80 chairs
- White lectern
- 12 metre red or ivory aisle carpet
- Audio package



## CEREMONY TIMES

Includes set up and pack down for Friday, Saturday & Sunday only.

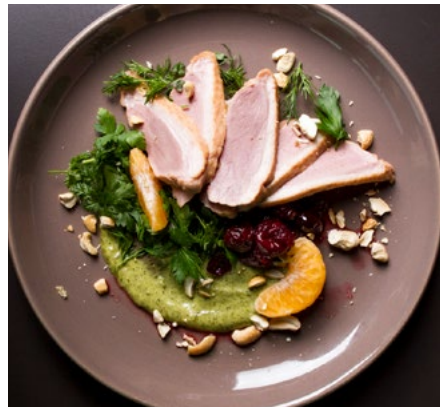
9:30am – 11:30am

12:45pm – 2:45pm

3:30pm – 6:30pm\*

Please discuss additional styling requests with your wedding coordinator.

\*Only available when booking your seated wedding reception with Ginger Catering. For events on a Sunday add 10%, and on a public holiday add 15%.





## INTERACTIVE RECEPTION

### MARGARET WHITLAM PAVILION

60 to 100 guests  
\$95 per person

#### INCLUSIONS

- Up to 4 hours Venue hire
- Audio package
- 3 hour canape service
- 1 substantial canape
- 4 hour Silver beverage Package
- Security Services



## SEATED RECEPTION

### THE VILLAGE CENTRE

\$140 per person  
Minimum 80 guests

#### INCLUSIONS

- Venue hire
- 1/2 hour Chef's selection canapé service
- 2 course dinner
- Up to 5 hour Silver beverage package
- Service of your cake on a platter to each table
- 2 menus per table
- Complimentary menu tasting for the couple
- Security Services



\*Optional upgrades available



# MORE THAN *you need*

## THE VILLAGE CENTRE

\$180 per person  
Minimum 80 guests

### INCLUSIONS

- Venue hire
- 1/2 hour Chef's selection canapé service
- 3 course dinner
- Up to 5 hour Silver beverage package
- Exclusive waiter for the bridal table
- Service of your cake on a platter to each table
- Freshly brewed tea and coffee
- Floral centrepieces for guest tables
- Floral arrangement for bridal table
- 2 menus per table
- Complimentary menu tasting for the couple
- Security Services



## + BRIDAL SUITE AT HOTEL REALM

'More than you need' includes a bridal suite at Hotel Realm, including; turn down service with champagne and chocolates, car parking, breakfast for 2 and 2pm late checkout.

# ADD A LITTLE *magic*

## SERVICE

If you choose to have your cake served as an additional course, we can serve individual plates for a charge of \$5 per guest (or with cream and coulis, \$10 per guest). Coordinator to arrange place cards and bomboniere for you at \$50 per hour for a minimum of 2hrs.

## EXTRAS

Wooden swing with floral arrangement, champagne fountain and chocolate fountain available on request at an additional charge. Enquire to obtain prices.

## TEEN PACKAGE

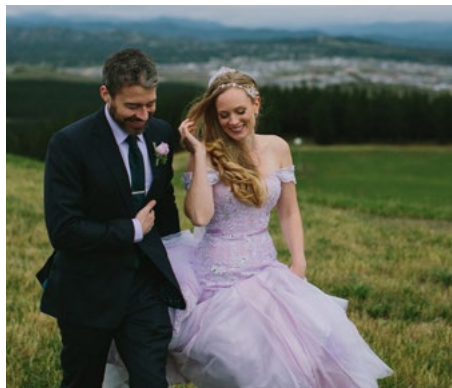
\$99 per teen (13 – 17 years) includes same meal as chosen adult meals, plus non-alcoholic beverage package and table decoration package.

## CHILDRENS PACKAGE

Children's package \$45 per child (5 – 12 years) includes main course, dessert, soft drinks.

## WEDDING TASTING

Book additional guests for your wedding tasting at \$88 per person.





## CONFIRMATION

Relevant function details including set up, menu selection, beverage requirements, estimated numbers and duration must be received in writing at least 21 working days prior to your event. In the event of the event being booked less than 21 days out from arrival, these details must be provided at the time of booking. Floor plans are final 48 hours prior to event. Final numbers must be provided in writing 14 working days prior to your wedding. These numbers will form the basis for invoicing. Minor increases to confirmed numbers (up to 5%) can be accommodated for up to 48 hours in advance of the event and will be charged accordingly. Any reduction in numbers will not alter the invoiced cost. Final payment is due 10 working days prior to your wedding.

## PRICING AND MENUS

Menu tastings are not available for canapé menus. Pricing and menu items are correct at the time of printing but may vary due to circumstances beyond our control.

## SUNDAYS AND PUBLIC HOLIDAYS

Please note events taking place on Sundays and public holidays will be subject to a surcharge. 10% will be added to the invoice for Sunday events and 15% for public holidays.

## AUDIO VISUAL REQUIREMENTS

Elite event technology are the preferred AV supplier for the Arboretum. Should you require AV services (music, lighting, microphone etc.) for your event please contact Elite Sound and Lighting on (02) 6260 2311 and they will arrange a quote for you.

## PHOTOGRAPHY

The venue hire fee includes a permit to have your wedding photos taken anywhere on the property. We suggest Dairy Farmers Hill, the Himalayan Cedars and the Cork Oak Forest.

## FIRE AND SMOKING

The National Arboretum is a flame free property. Smoking, open flames (inc.candles), smoke machines, fireworks etc. are not permitted anywhere on-site.

## PARKING

Paid parking is available in the main car park outside the Village Centre and at Dairy Farmers Hill. Un-metered parking for up to 30 vehicles and 3 disabled car spaces is available outside the Margaret Whitlam Pavilion. Additional guest parking is available in the main car park and the overflow car park situated outside the Village Centre, from where guests walk over to the Margaret Whitlam Pavilion. Parking is metered at \$2 per hour with

a maximum of \$7.50 per day between 9am and 4:30pm. Parking cannot be reserved.

## SECURITY

Security is decided on a case by case basis and will be confirmed once you have submitted booking forms and the event has been approved by the venue.

## FURNITURE AND DECORATIONS

Additional decorations must be approved prior to your event. The Arboretum is a smoke free property, therefore candles and smoke machines are not permitted. Rice, confetti, rose petals, bubbles and glitter may not be used. If you have not chosen one of our decoration packages, you will need to arrange for your suppliers to deliver, set up and pack up within the hired times.

## SUPPLIERS

All suppliers must be pre-approved by The National Arboretum and will need to attend a venue 'Supplier Induction' prior to the event. You will need to send your supplier details to our events team prior to your event.

## DELIVERY AND STORAGE OF ITEMS

Items cannot be delivered to the National Arboretum prior to your event and storage of items after your event is not possible. Full bump out must occur straight after your event.

## MARGARET WHITLAM PAVILION

### ADDITIONAL HIRE HOURS

The venue hire covers access for a 2 hour period in the venue including time for set up and pack down. Additional staffing and venue hire fees apply if the venue is not vacated by the approved finish time.

### VILLAGE CENTRE ADDITIONAL HIRE HOURS

The venue hire covers access from 4pm till 11.30pm. Additional staffing and venue hire fees apply if the venue is not vacated by 11.30pm.

## LOCATION

The National Arboretum Canberra is located at Forest Drive, off Tuggeranong Parkway, Weston Creek, ACT, 2611.

## CONTACT

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